# Checklist

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| --- | --- |
| Organisation Name: | Aberforth Academy |
| Region / Country Office: | {Your Region} |
| Operations Officer / DofE Office Contact | {Your Name} |
| Type of Licence | DLC |
| Dates for Licence | Start: 1/06/23 End: 31/05/25 |
| Licence Signatory Details | Name: Mrs Kassandra McNally  Position: Head Teacher  Email Address: kassandra.mcnally@dofeit.testinator.com |
| DofE Manager Details | Name: Mr Jack Abbot  Telephone: 01782643261 Ext 1178  Email: jack.abbot@dofeit.testinator.com |
| Licence Fee Invoicing Details | Name: Miss Jade Ellison  Telephone 01782643261 Ext 4236  Address: {Use the address you made up previously}  Email Address: finance@dofeit.testinator.com |
| Agreed Licence Fee | £1,100 + VAT |
| Please select licence fee payment option | Paid in full by the LO |
| Person Authorised to purchase on ASL Credit Account | Name: Mr Jack Abbot  Telephone: 01782643261 Ext 1178  Email: jack.abbot@dofeit.testinator.com |